



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
DECEMBER 18TH , 2017
2:30 PM
113 LAFAYETTE AVENUE, BUFFALO, NEW YORK
MONTHLY MEETING- WORK SESSION ONLY**

Board Members

Present: Michelle Stevens, James Sampson, Robert Gamble, Amy Friedman

Excused: Richard Baer, Lee Pearce, Lynn Shea, James Deuschle

Also Present: Andrea Todoro, Thomas Schenk

Quorum Present: No quorum due to BoT illness

Call to Order

No quorum. Work session only. Session began at 2:29 PM.

Proof of Public Notice of Meeting

Media and public announcement was sent on Monday, December 11th, 2017 to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was publicly displayed at 50 East North Street and posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Work Session Notes

- Due to lack of quorum, Mrs. Stevens proposed that the following items that need approval be voted on via eVote:
 1. Approval of new Teaching Assistant
 2. The November meeting minutes
 3. The 11/30/2017 Finance Report
 4. The contract with Cradle Beach (Living Classrooms)

5. The WBCS Safety Plan

Construction update:

- More windows will continue to be installed over the holiday break. Also, the transformer that will be transferred over on 12/27/17.
- Mrs. Todoro met on 12/18/17 with the contractor that will be installing the new playground. Discussion regarding how to be compliant with accessibility standards for all ages and developmental needs. Considered grants/fundraiser for this project.

Finance Report: No questions from attending board members regarding the finance report ending 11/30/17.

School Leader Report:

- Mrs. Todoro to attend the WNY Charter Leader meeting at the Hotel Henry on 12/18/17 to discuss Charter School and District collaboration.
- Boxes of Love will be distributed to our families on Friday, December 22nd from noon until 3:00 PM at WBCS. Additional manpower will be needed at 11:00 AM to help unload the trucks as all teaching staff will still be involved in their classrooms.
- Discussion regarding RtI winter benchmark assessment testing.

Governance Committee Update:

- Mrs. Friedman reported on the Governance Committee's meeting that took place in November. Five suggested changes to the by-laws were sent out to all BoT members after that meeting in attempt for board feedback. No members questioned the proposed changes.
- The by-law changes will be reviewed and voted on at the January meeting.
- The Governance Committee will meet again on January 11th at 1:30 PM and will take place at Mrs. Stevens home.

Adjournment

Session ended at 3:11 PM.

Respectfully submitted,
Leslie Bunis Ohl

The next WBCS BoT meeting will take place on Monday, January 22nd, 2018 at 2:30 PM at West Buffalo Charter School.